

**Community Building Partnership**

Aultman Core Asset Area  
Down Payment Assistance Application

Date \_\_\_\_\_



Community Building Partnership (CBP) is proud to offer a grant of up to \$2,000 to first-time home buyers in the Aultman Core Asset Area with support from Aultman Health Foundation. Applicants must submit this application along with a copy of their fully executed purchase agreement to be considered.

**Client Information**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
First Name Last Name Date of Birth

\_\_\_\_\_  
Current Address City State ZIP Code

(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_  
Phone Number Email Address

\_\_\_\_\_  
Purchase Property Address City State ZIP Code

\$\_\_\_\_\_  
Purchase Price Projected Closing Date Realtor

\_\_\_\_\_  
Lender Leasing Agent

**Disbursement Procedures & Policies**

Once approved for a DPA grant, each of the following steps will be required prior to closing and fund disbursement:

- Grant recipient must complete the online Homebuyer Education Course (ehomeamerica.org/cbp).
- CBP must receive a copy of Lender's Clear to Close Letter of Commitment.

**Demographic Information**

As a participant in HUD-related programming, CBP is required to gather and report certain demographic information of all program participants. This information is summarized and reported in group format, and all personal information is removed.

Gross Household Income

- Less than \$45,600     \$45,601-\$52,100     \$52,101-\$58,599     \$58,600-\$65,100     Greater than \$65,101

**Additional Notes**

- CBP must be contacted one week prior to the date of closing in order to process the funds, which will be forwarded to your closing agent, realtor, or lender.
- DPA grants are provided on a "first registered, first eligible" basis. CBP's list of signed purchase agreements will be the official order of grant awards.
- DPA grants are available for owner-occupied purchases only.
- Grants may only be used to reduce the costs on your home purchase. Eligible expenses include down payment and closing costs.
- Grants will be available until funding is depleted at the discretion of CBP.

By signing this agreement, I acknowledge that the purpose of this grant is to promote renewal in my neighborhood. I agree to allow Community Building Partnership of Stark County, Inc. to place signage on my property to promote neighborhood improvement as well as use any and all information for program promotion and marketing. I agree that I am not a guaranteed grant recipient.

\_\_\_\_\_  
Signature Date

For office use only:    Approved \_\_\_\_\_    Denied \_\_\_\_\_    cbp/aultmanprogramming/aultmandpa